#### Trent University LogoEXEMPT JOB DESCRIPTION

**Job Title:** Clinical Instruction Facilitator

**Job Number:** X-438 | VIP: 1779

**Band:** EXEMPT- 6

**Department:** Trent/Fleming School of Nursing

**Supervisor Title:** Dean, Trent/Fleming School of Nursing

**Last Reviewed:**  September 14, 2022

#### **Job Purpose:**

The Clinical Instruction Facilitator under the guidance of the Manager, Clinical Instructors works closely with Clinical Instructors to promote excellence in clinical teaching at the Trent/Fleming School of Nursing. The facilitator, acting in alignment with the curriculum philosophy, framework, and strategic priorities of the School of Nursing, collaborates with Manager, Clinical Instructors to advance the teaching of clinical instructors and preceptors.

#### Key Activities:

##### Mentorship & Support

* Acts as mentor for clinical instructors and preceptors
	+ Provides support to instructors as they engage in teaching/learning activities specific to course outcomes
	+ Works with clinical instructors and preceptors at practice sites to interpret program outcomes and student learning objectives
	+ Responds to requests for advice from the clinical instructor related to issues of teaching and learning, consulting with the course coordinator as necessary
	+ Observes clinical teaching and gives collegial feedback to the instructor
	+ Provides formal and informal teaching related to nursing pedagogy to support students in bridging the theory/practice gap.
* Assists Manager, Clinical Instructors to provide and attends instructor orientation to clinical courses
* Assist Manager, Clinical Instructors to provide and attends orientation to the role of clinical instructor and preceptor.
* Provides feedback to Manager, Clinical Instructor about opportunities for enriched student learning in the clinical setting
* Provides feedback to Manager, Clinical Instructors to ensure continuity of learning opportunities across and between the TFSON Trent Simulation Hub and clinical practice sites
* Confers with clinical instructors, in collaboration with clinical course coordinators, regarding learning approaches to further enhance student learning and achievement of course outcomes (clinical practice alerts, daily conferences, remediation, etc)
* Provides feedback to Manager, Clinical Instructors on the effectiveness of clinical settings for student learning
* Provides feedback to the Manager, Clinical Instructors on ongoing effectiveness of clinical teaching.
* Assists with maintenance of data relating to student progress.

##### Liaison & Representation of the School

* Acts as liaison with clinical practice settings
	+ Fosters stronger partnerships with clinical agencies in order to both optimize and increase student practice opportunities
	+ Serves as an informal liaison between the clinical agency and School of Nursing.
	+ Collaborates with agency and nurse educator

#### Education Required:

* Master’s Degree in nursing or related field preferred
* Bachelor’s Degree in nursing required
* Current registration with the College of Nurses of Ontario

#### Experience/Qualifications Required:

* Clinical teaching experience
* Laboratory teaching experience preferred
* Experience in and understanding of a broad range of clinical settings
* Strong interpersonal, communication, collaboration and negotiation skills
* Ability to manage complex situations involving large numbers of people

#### Supervision:

* No formal supervision of others is required.
* Provide guidance by helping new staff to adapt to the work environment or orienting others to work processes and methods on an ad hoc basis.

**Job Evaluation Factors:**

##### Responsibility for the Work of Others

Direct Responsibility for the Work of Others:

Job Title Position Type

N/A

Indirect Responsibility for the Work of Others:

* Clinical Instructors

##### Communication

Internal Contacts:

* Clinical Instructors across all years of all BScN programs and both school sites
* Students across all years of all BScN programs and both school sites
* Staff and Faculty across all years of all BScN programs and both school sites

External Contacts:

* Nurses, Nurse managers, Nurse Educators in Clinical Practice setting
* Clinician colleagues

##### Working Conditions

On regular occasions, the Clinical Instruction Facilitator will need to travel off-site to visit clinical instructors and students in the school’s affiliated placement sites.